

SHB20216 Certificate II in salon Assistant

300 Hours



LAUNCESTON
COLLEGE

Units of Competency

Core Units:

Unit Code	Unit Title	TCE Points
BSBWHS201	Contribute to health and safety of self and others	2
SHBHIND001	Maintain and organise tools, equipment and work areas	2
SHBXIND002	Communicate as part of a salon team	5
SHBXCCS003	Greet and prepare clients for salon services	4
SHBXCCS001	Conduct salon financial transactions	3
SHBHBAS001	Provide shampoo and basin services	4
SHBHDES001	Dry hair to shape	4
SHBXIND001	Comply with organisational requirements within a personal services environment	5

Elective Units:

SIRRINV001	Receive and handle retail stock	4
SIRXSL001	Sell to the retail customer	2
SHBHDES002	Braid hair	3
SHBHBAS002	Provide head, neck and shoulder massages for relaxation	2

Link to course [National Training Register - SHB20216 Certificate II in Salon Assistant](#)

Refer to **DECYP RTO VET Student Guide 2025** for more information

Week	Date	Program of Learning 2025	Notes / Assessments
1	6 Feb	VET Hairdressing Induction	<i>Yr 11s and 12's return February 6 (Thursday)</i>
2	10 Feb	Contribute to health and safety of self and others	
3	17 Feb	Comply with organisational requirements	
4	24 Feb	Communicate as part of a salon team	<i>Wed 26 Feb – Launceston Cup</i>
5	3 Mar	Braid Hair	
6	10 Mar	Sell to the retail customer	<i>Mon 10 Mar – Public Holiday</i>
7	17 Mar	Receive and handle retail stock	
8	24 Mar	Braid Hair	
9	31 Mar	Contribute to health and safety of self and others	
10	7 Apr	Perform shampoo and basin services	
Term 1 break – Saturday 12 April – Sunday 27 April			
1	28 Apr	Communicate as part of a salon team	
2	5 May	Greet and prepare clients for salon services	
3	12 May	Maintain and organise tools equipment and work areas	
4	19 May	Sell to the retail customer	
5	26 May	Conduct salon financial transactions	
6	2 June	Conduct salon financial transactions	
7	9 June	Dry hair to shape	<i>Mon 9 June – Public Holiday</i>
8	16 June	Dry hair to shape	
9	23 June	Perform head, neck and shoulder massages	
10	30 June	Perform head, neck and shoulder massages	
Term 2 break – Saturday 5 July – Sunday 20 July			
1	21 July	Maintain and organise tools equipment and work areas	
2	28 July	Dry hair to shape	
3	4 Aug	Dry hair to shape	
4	11 Aug	Perform head, neck and shoulder massages	
5	18 Aug	Perform head, neck and shoulder massages	
6	25 Aug	Conduct salon financial transactions	
7	1 Sep	Conduct	
8	8 Sep	Sell to the retail customer	
9	15 Sep	Comply with organisational requirements	
10	22 Sep	Comply with organisational requirements	
Term 3 break – Saturday 27 September – Sunday 12 October			
1	13 Oct	Perform head, neck and shoulder massages	
2	20 Oct	Dry hair to shape	
3	27 Oct	Conduct salon financial transactions	<i>Fri 31 Oct - Moderation Day (LC students work from home)</i>
4	3 Nov	Comply with organisational requirements	<i>Mon 3 Nov – Public Holiday</i>
Exams begin (Monday 10th November) - Exams end (Thursday 20th November)			