



Units of Competency

Core Units:

SHBXWHS003 Apply safe hygiene, health, and work practices
SHBBCCS005 Advise on beauty products and services
SHBBMUP009 Design and apply makeup
SHBXCCS007 Conduct salon financial transactions
SHBBCCS004 Demonstrate retail skin care products
SHBXIND005 Communicate as part of a salon team
SIRXIND003 Organise personal work requirements
SHBXIND003 Comply with organisational requirements within a personal services environment (2026)
SIRXOSM002 Maintain ethical and professional standards when using social media and online platforms (2026)

Elective Units:

SHBBRES003 Research and apply beauty industry information
SIRRMER001 Produce visual merchandise displays
SIRRINV001 Receive and handle retail stock
BSBSUS211 Participate in sustainable work practices (2026)
SHBBMUP003 Design and Apply Makeup for photography (2026)
SHBBINF002 Maintain infection control standards (2026)

Please note: Due to changes in course hours and workload, Year 11 students will complete ten Statements of Attainment (SoA) in 2025, held over two lines for the whole year, and will earn 33 TCE points. Students will gain six credit transfers for further study in beauty qualifications at TAFE.

In the following year, Year 11 students will have the opportunity to complete the remaining five units to obtain the full certificate. The remaining five units will be taught over one line for a whole year, resulting in 25 TCE points. The complete qualification consists of 15 units, with a total course load of 580 hours, earning 58 TCE points. Highlighted units will be offered in 2026 for Year 11 students who wish to complete the whole qualification.

* Current Year 12 students must be enrolled in the additional Year 12 class, which is held on line 2, to obtain the full certificate qualification.

Link to course: [National Training Register - SHB20121 Certificate II in Retail Cosmetics](#)

Refer to **DECYP RTO VET Student Guide 2025** for more information

Week	Date	Program of Learning 2025	Notes / Assessments
1	6 Feb	VET Retail Cosmetics Induction	Yr 11s and 12's return February 8 (Thursday)
2	10 Feb	Apply safe hygiene, health, and work practices	Lycon Product Training and Practical Activities
3	17 Feb	Apply safe hygiene, health, and work practices	Work Safe TAS Guest Speaker Lash Training
4	24 Feb	Apply safe hygiene, health, and work practices & Demonstrate retail skin care products	Wed 26 Feb – Launceston Cup Brow Tinting Workshop
5	3 Mar	Demonstrate retail skin care products	MooGoo Product Knowledge Workshop
6	10 Mar	Demonstrate retail skin care products	Mon 10 Mar – Public Holiday
7	17 Mar	Design and apply makeup	Colour and Design Principles – Creating Custom Colours
8	24 Mar	Design and apply makeup	Bases, Contouring and Highlighting Techniques
9	31 Mar	Design and apply makeup	Eye Shapes and Techniques Simulated Blood Spill Assessment
10	7 Apr	Design and apply makeup & Receive and handle retail stock	Infection Control Practical Assessments Day Event Makeup
Term 1 break – Saturday 12 April – Sunday 27 April			
1	28 Apr	Design and apply makeup & Receive and handle retail stock	Mother's Day Preparation and Product Making Day Event Makeup
2	5 May	Communicate as part of a salon team & Design and apply makeup	Evening Makeup Open Salon every Wednesday Term 2
3	12 May	Communicate as part of a salon team & Design and apply makeup	Smokey Eye Makeup Techniques Open Salon
4	19 May	Communicate as part of a salon team & Advise on beauty products and services	Creative Colour Techniques Open Salon
5	26 May	Advise on beauty products and services	Lycon Skin Product Knowledge and Practical Workshop Open Salon
6	2 June	Advise on beauty products and services	Facial Training Open Salon
7	9 June	Advise on beauty products and services	Mon 9 June – Public Holiday Facial Massage Training & Open Salon
8	16 June	Advise on beauty products and services	Mid-Year Assessments Level 3 & 4 Tue 17 June – Orientation Day (LC students work from home)
9	23 June	Conduct salon financial transactions	Mid-Year Assessments Level 3 & 4 Open Salon
10	30 June	Conduct salon financial transactions	Paraffin Hand Treatments Open Salon
Term 2 break – Saturday 5 July – Sunday 20 July			
1	21 July	Research and apply beauty Industry Information	Glam Makeup Techniques Open Salon - Demonstrate Retail Skincare Assessments
2	28 July	Research and apply beauty Industry Information	Advise Product Presentation Assessments Open Salon
3	4 Aug	Research and apply beauty Industry Information	Advise Product Presentation Assessments Open Salon
4	11 Aug	Research and apply beauty industry information	Makeup for Photography Techniques and Workshops Open Salon
5	18 Aug	Research and apply beauty industry information	Demonstrate Retail Skincare Assessments Open Salon
6	25 Aug	Conduct salon financial transactions & Produce visual merchandise displays	Wednesday 27 August - National Skills Week Makeup Competition
7	1 Sep	Produce visual merchandise displays & Practical Assessments	Open Salon 1 st , 3 rd September - Practical Assessments
8	8 Sep	Produce visual merchandise displays & Practical Assessments	Open Salon 10 th , 11 th September – Practical Assessments
9	15 Sep	Organise personal work requirements and Practical Assessments	Open Salon 15 th , 18 th September – Practical Assessments
10	22 Sep	Organise personal work requirements & Practical assessments.	Open Salon 22 nd , 24 th September – Practical Assessments Theory Tasks Must Be Submitted No Later Than Thursday 25th September.
Term 3 break – Saturday 27 September – Sunday 12 October			
1	13 Oct	Practical Assessments – Finalising Practical Written Tasks	Open Salon 13 th , 15 th , 16 th October -Practical Assessments
2	20 Oct	Practical Assessments – Finalising Practical Written Tasks	Open Salon 20 th , 22 nd , 23 rd October – Practical Assessments End of Year Sale
3	27 Oct	Practical Assessments and Portfolios	Fri 31 Oct - Moderation Day (LC students work from home) End of Year Sale, Open Salon 27 th , 28 th , 29 th October.
4	3 Nov	Finalising Portfolios	Mon 3 Nov – Public Holiday
Exams begin (Monday 10th November) - Exams end (Thursday 20th November)			

