

This document contains essential information for the commencement of the College year.

- **Levies** Please see the Levy Policy 2026 for more details

An annual General Levy is charged for each student enrolled at Launceston College, unless approved for Student Assistance (STAS). Additional Course Charges are invoiced according to courses chosen. The College fulltime General Levy is \$450.00. Part-time students will be charged on a pro-rata basis

An invoice for the General Levy will be posted **early February 2026**. Payment methods are detailed on all invoices and statements. Levies can only be paid once an invoice is received. The preferred method of payment is via BPay.

Paying Levies by Instalment - If you wish to engage in this option, please complete the *Application to Pay Levies by Instalment* form and return it to Administration.
(lcfinance@decyp.tas.gov.au)

- **Student Assistance Information (STAS)**

The majority of STAS recipients in 2025, should have been contacted directly by the Financial Assistance Unit, to finalise STAS approval for 2026 without having to complete more forms. If you were approved for STAS in 2025 and have not received any communication, please contact the Financial Assistance Unit on

1800 727 055 or stas@decyp.tas.gov.au.

If you are applying for STAS for the first time you will need to complete a **STAS Application Form** which can be collected from Administration or apply online at:

stasonlinesubmission.education.tas.gov.au and provide a Centrelink Reference Number (CRN). In addition, **Students who were approved for STAS in Year 12 and are returning to do Year 13 must re-apply for STAS using a paper application**

Application forms are also available from Service Tasmania and Centrelink offices.

Completed forms can be lodged as soon as possible at a school that is attended by one of your children or sent to:

Financial Assistance Unit or emailed to stas@decyp.tas.gov.au
Department for Education, Children and Young People
GPO Box 169
HOBART 7001

- **Textbooks and Stationery**

The *2026 Textbook and Stationery Requirements* document is available on the College website. It is important to check this carefully so only those items required are purchased and/or hired.

Please note:

Parents are advised that they are under no obligation to purchase the textbooks and stationery from any particular supplier.

- **Textbooks and Stationery for STAS students**

Once STAS approvals have been confirmed by the Financial Assistance Unit in January 2026, we will email you to confirm this and advise of the process of collecting the required stationery and textbooks. Stationery will be distributed from Phil Hughes Office Solutions Back to School Shop in Elizabeth Street from 13 January 2026 – 13 February 2026. Textbooks and other requirements will be issued from the Library once classes commence on February 5 2026.

- **Hire of Calculators**

Students will be provided with a QR code or link by their Mathematics teacher once classes commence. Hire payments can then be made online and calculators collected from the library. Students on STAS will be allocated a hire calculator free of charge.

- Casio Classpad FX CP400 calculator - \$75 hire fee

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- **ID Cards**

All students are required to carry a 2026 Launceston College ID card.

Year 12 and Year 13

Year 12 and 13 students will have a new ID card issued, using their 2025 photograph if they did not have an updated photo taken. Only new Year 12 students to Launceston College will need to have a photo taken.

Year 11

Year 11 students can have their ID photo taken at Launceston College **beginning Tuesday 27 January 2026 from 9am until 3pm**

All cards will be distributed through Home Group on **Monday 9 and Tuesday 10 February 2026**

- **ICT Usage**

For students to be able to utilise College computers and network both student and parents will be provided with the Launceston College ICT Acceptable Use Guidelines document.

Students with a current DECYP email address will continue to utilise these. Students new to DECYP will be provided with a username and an interim password. Home Group Teachers and ICT staff are always available to assist if required.

Students are strongly encouraged to bring their own devices to college to assist them in their class work. To be able to gain access to the College network for personal devices, instructions will be received via your student email account once classes start.

- **Printing Credit**

At the beginning of the year students received a credit of \$10 in their printing account. Students are able to purchase additional printing credit from Administration.

Students can print in both colour and black and white.

Students are very welcome to use computers in the Library to print to a student printer. Students will need to manage their printing credit and deadlines for assessments. This is particularly important towards the end of the year.