



Application to Pay Levies by Instalment - 2026

Student's Name _____ Year (11, 12 or 13) _____

Parent/Guardian
Name(s): _____

Address _____
_____ Postcode _____

Phone: _____ Mobile: _____

Email : _____

Total General Levies due \$ _____

Total Course Charges due \$ _____

TOTAL \$ _____

I/We wish to pay levies by instalments with (please tick one)

☐ **Weekly** (min\$11.25) payments of \$ _____ commencing ____/____/____

☐ **Fortnightly** (min \$22.50) payments of \$ _____ commencing ____/____/____

☐ **Monthly** (min \$45.00) payments of \$ _____ commencing ____/____/____

Please note that to pay by instalment, you are responsible for making payments. Launceston College has no means of direct debiting from your bank account.

Please return this form:

- In Person
- Email: lcfinance@decyp.tas.gov.au
- Mail: Launceston College, PO Box 2062, Launceston 7250

If you have any concerns, please refer to Launceston College's Levy Policy and/or Debt Management Policy. Alternatively please phone the Finance Office on 6332 7777.

- I/We agree to make payments as specified above.
- I/We agree to receive SMS reminders when payments are overdue to the number provided on this form.
- I/We understand that this application comes into effect immediately upon its return to Launceston College.

Parent/Guardian Name(s) _____

Signature(s) _____

Date: _____